

7-18-1923

## Board of Trustees Meeting Minutes 1923-07-18

Bowling Green State University

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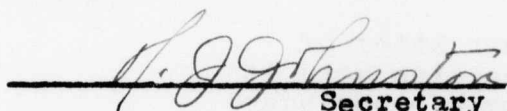
MC MANUS-TRUMP CO., TOLEDO, O. 22669

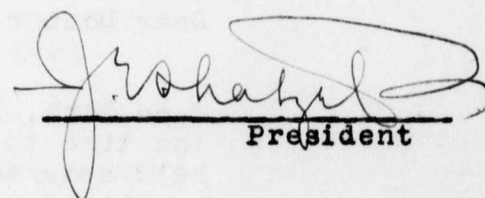
<u>Voucher No.</u>	<u>Name of Payee</u>	<u>Appr'n</u>	<u>Total</u>
958	H. J. Johnston	F-6	122.93
958a	H. B. Williams	F-6	158.34
959	Bee Gee News	F-9	15.00
960	The Sentinel Tribune	F-9	14.50
961	G. P. Putnam's Sons	G-3 Lib.	16.89
962	R. S. Harsh	G-3 Ext. Tunnel System	24.73
963	R. S. Harsh	G-3 Ext. Tunnel System	110.00
964	R. S. Harsh	G-3 Dorm. for Women	42.00
964	Critic Teachers Part Time Payroll	A-2 Critic Teachers Part Time	1958.51
965	Watts & Suhrbier Co.	A-2 Wages	58.72
966	English Bros. & Co.	C-8	10.47
967	English Bros. & Co.	C-8	.40
968	Sanitary Bakery	C-8	.65
969	A. E. Avery	C-9	134.25
970	United States Blue Print Co.	E-8	32.44
971	Hopper Hardware Co.	E-9	3.15
972	O. N. Public Service Co.	F-4	109.95
973	Western Union Telegraph Co.	F-7	2.16
973	Mrs. J.H. Wilkens	A-2 Wages	1.50
974	H. B. Williams	C-4a	268.24
975	Lincoln & Dirlam	C-6	5.00
976	Toledo Lumber & Mill-Work Co.	C-8	104.63
977	World Book Co.	E-8	8.77
978	Wood Co. Telephone Co.	F-7	6.00
979	G. P. Putnam's Sons	G-3 Lib.	6.23
980	Oliver Ditson Co.	G-3 "	1.49
981	Frederick A. Stokes Co.	G-3 "	2.39
982	Ginn & Co.	G-3 "	2.32
983	A. S. Barnes & Co.	G-3 "	6.00
984	Arthur Nitschke	G-3 "	12.50
985	The Bruce Publishing Co.	G-3 "	1.58
986	Moffat, Yard & Co.	G-3 "	6.98
987	B. & O. Supply Co.	F-1 Repairs	211.91

Moved by Brown and seconded by Ganz that the claims be allowed and paid, the fund designations to be made by Dr. Williams. Voting aye, Shatzel, Johnston, Ganz, Brown, Bowsher. Motion carried.

There being no further business, the Board adjourned to meet at the Madison Hotel, Toledo, Ohio, July 18th, at 7:30 P.M., Central Standard Time.

Attest:

  
Secretary

  
President

Toledo, Ohio.  
July 18, 1923.

The Board of Trustees of the Bowling Green State Normal College met at 7:30 P.M. at the Hotel Madison on the above date. The members present were President J. E. Shatzel, Dr. H. J. Johnston, Secretary, E. H. Ganz, Treasurer, and E. L. Bowsher. D. C. Brown was unavoidably absent. Dr. Williams, President of the College, and B. A. Stewart, Architect, were also present.

The minutes of the meeting of June 23, 1923, were read and approved.

Dr. Williams read the following correspondence between Robert S. Harsh, State Architect and Engineer, and himself and the letters were made a part of the record.

June 24, 1923.

Mr. Robert S. Harsh  
State Architect and Engineer  
Ohio-Hartman Bldg.  
Columbus, O.

My dear Mr. Harsh:

At a meeting of our Board of Trustees held on the 23rd inst., I was requested to ask your opinion on the following questions:

1. Would the omission from the plans and specifications by the Architect of provision for the roughing-in of the wiring for clock system in our new dormitory be justifiable on the basis of an oversight when we have a clock system consisting of a master clock and several secondary clocks in the old dormitory and the new dormitory



is to be quite similar to the old one?

2. Would the omission from the plumbing plans and specifications by the Architect of provision for the roughing-in for hot and cold water and waste for sinks, power dishwasher, etc. be justifiable on the ground of an oversight, when we have in the old dormitory a kitchen containing a power dishwasher, vegetable sink, pot sink, sink for glass and silverware, gas range, gas toaster, gas oven, steam cooker, power potato peeler, gas coffee urn, etc.?

By way of further explanation, I would refer you to Sheet #2 of the plans for the new dormitory containing Kitchen, Diningroom, etc. In the layout of the Kitchen some equipment is shown and the following notation is shown, "All kitchen equipment is to be furnished by the owner".

Your opinion is desired on the above questions in order to assist us in settling a controversy between the Architect and the Board of Trustees regarding the responsibility of the Architect for these omissions. As you know this is the closing week of the fiscal year, and we wish to adjust these matters by the middle of the week. I am enclosing proper postage and wish to thank you in advance for a reply by special delivery. If I have not made the situation sufficiently clear, please call me up by telephone on receipt of this letter.

Very truly yours

H. B. Williams

STATE OF OHIO  
Department of Highways and Public Works  
Leon C. Herrick, Director  
Columbus

June 25th, 1923

Dr. H. B. Williams, Pres.  
State Normal College  
Bowling Green, Ohio.

Dear Doctor:

In answer to the first question of your letter of June 24th, I can say that I still hold the same opinion held at the time this question was asked me at the meeting of your board held some time ago in Columbus.

With the memory fresh in my mind of yourself and the board of Trustees desirous of building a building nearly twenty percent larger than the funds available warranted, it is only fair to believe that an item such as a clock system could be dispensed with even though other buildings on the campus were so equipped. After it was found that by eliminating Wings A and B there would be sufficient funds to install this system I recommended the approval of the extra for \$129.00 because I felt that the sum was not exorbitant. In fact I question whether a better price could have been obtained had the specifications included the same work.

In answer to your second question, the fact that the plans show some of the kitchen equipment but does not name it and also carries the note "all kitchen equipment is to be furnished by the owner" shows that for some reason after some study had been given to it that it had been decided to make final decisions upon the number of pieces, make, and the location of same at a future date.

With the final decision on this deferred until some future date it was impossible to secure accurate bids covering this portion of the work until that decision was made. The only other course open would have been that of specifying the number of fixtures that the Board would buy and leaving the location and make an open matter until decided upon later. This course has its difficulties in that it does not furnish the bidders anything definite to bid upon. When a bidder is confronted with that sort of a situation he always protects himself by bidding high. That being the case I question whether a better bid would have been secured at the time bids were received than is possible at this time.

In neither of the cases in question is the State paying for something which it should have received. If an extra is forwarded to me for approval on this second item I will approve it only if it is for an amount which is reasonable. If an extra is to be sent through on this please furnish me with the complete layout of all equipment piping, etc. so that I may check it thoroughly.



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I do not believe that there is anything in these omissions which can reflect on the honesty or ability of the architect in question. In fact it seems to me that he has caused himself more expense and trouble than he has the state by not forcing the board to make their decisions before the plans were sent out for bids.

As I explained to the Board at Columbus the Contract between the State and the Architect embodies only such conditions as are considered ethical in the profession. The only way the Board can enforce the penalty which it seems to be their desire to enforce is by personal agreement with the architect. The only penalty this department could enforce would be that of dismissal and I am sure that the fact would not warrant any such action. In fact I feel and every one who sees the building reports that the state is getting an exceptionally good building through the close attention which the architect is giving personally to the construction.

Respectfully yours,

(Signed) Robert S. Harsh  
State Architect & Engineer

Dr. Williams presented copy of an approved extra in favor of Wiggins & Gillespie and the same was ordered spread upon the minutes.

June 23rd, 1923.

The Board of Trustees of Bowling Green State Normal College

ATTENTION: S. P. Stewart & Son  
Architects

We propose to furnish all necessary labor and materials to install the waste, vent, water and gas piping for the roughing-in of Kitchen equipment of Girls Dormitory, Bowling Green State Normal College, according to blue prints attached hereto, for the sum of Three Hundred Thirty Five (\$335.00) Dollars. Specifications for PLUMBING of above building to govern installation.

Respectfully submitted

(Signed) Wiggins & Gillespie  
By W. J. Gillespie

June 27th, 1923.

I recommend the acceptance of this proposal.

(Signed) S. P. Stewart & Son  
Architect.

June 27th, 1923

The Department of Highways and Public Works:

The above proposal is hereby accepted and we recommend that it be approved and made a part of the contract dated December 7th, 1922.

(Signed) J. E. Shatzel, President.  
H. J. Johnston, Secy.  
Bldg. Comm. Bd. of Trustees

June 30, 1923.

I hereby recommend the approval of the above proposal.

(Signed) Robert S. Harsh  
State Architect & Engineer

June 30, 1923.

The above proposal is hereby approved.

(Signed) Leon C. Herrick  
Director of Highways &  
Public Works.

Dr. Williams tendered a check for \$1193.50 to Treas. E. H. Ganz, the same covering fees, fines, and miscellaneous sales and the Treasurer receipted for the same.



July 18, 1923.

Received of H. B. Williams, Pres. the following sums to be forwarded to the Treasurer of State.

Extension fees 3 @ \$5.00	15.00
Late Registration for Second Semester	50.45
Sale of Cinders	13.35
Sale of Paper	3.70
Registration fees for First Summer Term	
220 @ \$5.00	1100.00
Piano rental	14.00
Refund from Spestos Mfg. Co. (Barrel of Spestos arrived in leaking condition)	7.00
Registration Fines	10.00
	<u>\$1213.50</u>
Refunded 4 Registration Fees @ \$5.00	20.00
	<u>\$1193.50</u>

(Signed) E. H. Ganz  
Treasurer

Dr. Williams stated that C. F. Miller and C. E. Tilton, Examiners for the Auditor of State, had recently conducted an examination of the college funds, and before leaving, C. F. Miller had stated to him that the Treasurer of the Board of Trustees must furnish bond, in accordance with the law and that the official report of the examiners would cover this requirement.

Dr. H. J. Johnston, Secretary, was authorized to notify S. P. Stewart & Son, Architects, that the next meeting of the Board would be held in Bowling Green on July 28th at 1:00 P.M., Central Standard Time, and that at this meeting the hardware for the new dormitory would be selected.

Moved by Bowsher and seconded by Ganz that the President and Secretary of the Board be authorized to act in the matter of the adoption of plans and specifications for the extension of the tunnel system, provided the plans are ready before the next meeting of the Board. Voting aye, Shatzel, Johnston, Ganz, Bowsher. Motion carried.

Dr. Williams was instructed by the Board to file a request at once with the State Director of Highways and Public Works for plans, specifications, and details for the Combined Recitation and Library Building for which an appropriation was made by the last General Assembly.

There being no further business, the Board adjourned to meet at the College, July 28th, at 1:00 P.M., Central Standard Time.

Attest:

H. J. Johnston  
Secretary

J. E. Shatzel  
President

Bowling Green, Ohio.  
July 28, 1923.

The Board of Trustees of the Bowling Green State Normal College met at 1:00 P.M. in the Administration building on the above date. The members present were President J. E. Shatzel, Dr. H. J. Johnston, Secretary, and E.L. Bowsher. E. H. Ganz and D. C. Brown were unavoidably absent. Dr. Williams, President of the College, and B. A. Stewart, Architect, were also present.

The minutes of the meeting of July 18, 1923, were read and approved.

Dr. Williams reported that while in Columbus on July 20th, in company with Mr. Hollopeter, Assistant State Director and Engineer, he called on Hon. L. A. Boulay, to make verbal request for architectural services for the Combined Recitation and Library Building and he read copy of a letter which he wrote on his return under date of July 21st making written application as directed by the Board.

July 21, 1923

Hon. L. A. Boulay  
Director of Highways and Public Works  
Ohio-Hartman Bldg.  
Columbus, O.

Dear Sir:

This institution has an appropriation item in H.B. #622 of \$275,000.00 for a "Combined Recitation and Library Building". At a meeting of our Board of Trustees held in Toledo on the 18th inst., I was instructed to make application at once to your department for architectural